

CLERK: Jane Carter, Broadmead House, Great Rissington, Cheltenham GL54 2LL

Tel: 01451 810611 E-mail: clerk.toddingtonpc@gmail.com

www.toddingtonpc-glos.org

MINUTES (UNRATIFIED) of a Meeting of the Parish Council held via Zoom video conference on Monday 8th March commencing at 7.33pm.

PRESENT: Parish Councillors: Nigel Parker (Chairperson), Cllr Richard Cook, Cllr Kathryn Walker, Cllr Mandy Gooch
Jane Carter (Clerk) and 8 members of the public

Cllr Parker opened the meeting at 7.33pm welcoming all those present.

210308/01 To receive and consider apologies for absence. No apologies received from Cllr Alvis. Cllr Mel Gore sent apologies.

210308/02 To receive Declarations of Interest on items on the Agenda: None received

210308/03 To approve the minutes of the Parish Council Meeting held on 25th January 2021 and the Extraordinary Council Planning meeting held on February 22nd 2021 both via Zoom video conference:

The minutes of both these meetings were agreed as a true and accurate record and will be signed by the Chairman at the next physical Council meeting.

210308/04 To receive update from Tewkesbury Borough Councillor Mel Gore: No report

210308/05 To receive comments and concerns from the public:

A resident asked if all papers could be made public prior to the meeting so comments could be made. The Clerk explained that the papers were for the council to first to discuss and approve and then would be posted on the website when public could raise comments at future meetings.

Matters Arising:-

210308/06 To consider arrangements for the Parish Meeting: advice had been received from NALC that physical meetings could begin after May 7th. It was agreed both the May PC meeting and AGM and the annual Parish meeting would be held in the Village Hall. Clerk to confirm dates and bookings

210308/07 Cllr Walker outlined the progress of the Road Safety Working Group. The terms of reference for the group were approved and would be posted on the website. The group had been in contact with Gloucestershire County Cllr Nigel Moor regarding the reduction of the speed limit on the B4077. A Traffic Restriction Order would require community support. It was agreed that a survey would be sent to all villagers to seek views on the traffic and potential speed limit reduction. **ACTION: RSG to create survey and circulate**

210308/8 Progress of the proposed playground update: Fran Volante was invited to address the meeting as Chairman of the Working Group set up by the Village Hall to manage the playground project. She outlined meetings with Tewkesbury Borough Council. A survey was now required to seek resident's views on the type of playground and equipment. The group were also seeking grants and other sources of funding to cover the hard landscaping and future maintenance of the playground. The Parish Council could consider a donation towards maintenance.

ACTION Report was noted, and clerk was asked to confirm if the council could maintain the equipment.

CLERK: Jane Carter, Broadmead House, Great Rissington, Cheltenham GL54 2LL

Tel: 01451 810611 E-mail: clerk.toddingtonpc@gmail.com

www.toddingtonpc-glos.org

210308/9 Quotes for the revised village maintenance contract: The clerk had received two quotes for the grass cutting around the War Memorial. It was agreed to accept the quote of the current contractor Greenfields.

ACTION: Clerk to confirm Greenfields contract for 12 months and to seek a price for the cutting of shrubs and hedges around the memorial

210308/10 To consider and approve quotes for replacement of village noticeboards: two quotes had been circulated. It was agreed to proceed with the quote from The Noticeboard Company for 3 village Boards at a cost of £2720.10. This did not include installation. It was agreed to consult with the Village Hall Trust on the re-siting of the notice board to a more prominent place.

ACTION: Clerk to order noticeboards and to seek quotes for installation

210308/11 To consider replacement website and development of Parish Council digital newsletter: The current website does not meet the accessibility rules and did not have the functionality to properly store and display documents. The Clerk had made enquiries and a budget of around £650 was sought to progress the rebuild of a website and the creation of a digital parish council newsletter. **ACTION: clerk to seek 3 quotes for replacement of website and build of digital newsletter**

210308/12 To consider and note planning applications: none received

The following was noted:

21/00032/ENFC | Alleged breach of planning condition 3 & 13 of planning permission 19/00752/FUL. | Part Parcel 9070 Toddington Cheltenham Gloucestershire

210308/13 Finances:

- a) The current statement of accounts and bank reconciliation was approved (as attached)
- b) The payments were approved and noted (as attached)
- c) **To consider use of online banking:** The council agreed to introduce online banking. The internet banking and internal control checks policy was approved. **ACTION: Chairman and clerk to submit application for online banking. Cllr Gooch to act as the authorised councillor to confirm payments online.**

CLERK: Jane Carter, Broadmead House, Great Rissington, Cheltenham GL54 2LL

Tel: 01451 810611 E-mail: clerk.toddingtonpc@gmail.com

www.toddingtonpc-glos.org

TODDINGTON PARISH COUNCIL				
BANK RECONCILIATION				
As At February 26th 2021				
Lloyds TSB Current & Deposit A/cs				
			£	£
Acc: 02251838 - Prior Statement Balance			5131.06	
	Interest		0.04	
Acc: 01042917 - Prior Statement Balance			4046.67	
	PWL		-838.82	8338.95
Less Unpresented Cheques			-100.00	
Reconciled balance				<u>8338.95</u>
Cash Book Summary				
Opening balance 01.04.20				6524.05
Add: receipts to date			8945.28	
Less: payments to date			7130.38	
				8338.95
Cash Book balance				<u>8338.95</u>

Payments made between meetings (delegated powers): None					
Payments to be Approved:					
Cheque No	Amount	Payee	Purpose	Authority	VAT to be re-claimed
962/963	Personal	Mrs R Waller	January-February 20 hours and expenses	LGA 1972, s112(2)	None
964	£129	GAPTC	Annual Subscription		None
DD	£40	ICO	Annual Data Protection License		None

210308/14 For Information Only

Cllr Nigel Parker informed the meeting he would be standing down as Chairman at the forthcoming annual meeting but would remain as a Councillor.

Cllr Walker reported on flooding and blocked drains in Church Lane. Complaints had been made to Severn Trent. Leaflets would be circulated asking residents to be careful of the fatty deposits and oil-based products that were being disposed and blocking the drains. Tree roots were also an issue.

Residents had received letters informing of traffic light-controlled road closures for resurfacing works along the B4077 in April from 7 p.m. to 7 a.m. for 7 days. GCC will publicise with signs two weeks in advance

There being no further business, the Chairman closed the meeting at 20.13pm, thanking everyone for attending.

The next full meeting of the Parish Council and Parish Council AGM will be held on Monday 10th May 2021 at 7.30pm in the Village Hall subject to Covid restrictions. The Annual Parish Meeting would be held Monday May 24th in the village hall subject to Covid restrictions

Approved By _____

Date _____